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Interim Executive Officer

P. Joseph Grindstaff

Date: July 14, 2010

To: Delta Stewardship Council Members

From: Keith Coolidge, Acting Chief Deputy Executive Officer

on behalf of Joe Grindstaff, Interim Executive Officer

Subject: Meeting, July 23-24, 2010

The agenda for our fifth meeting, and supporting material, is attached. Some additional handouts may be provided at the meeting. I offer some brief comments on the agenda and materials here for your review.

Our July meeting is at the Old Sugar Mill in Clarksburg and is the first to be held within the legal boundaries of the Delta. As mandated by the State Legislature, at least two DSC meetings must occur within the legal Delta during the formation of the Delta Plan.

We will start the first day earlier than usual – 9 a.m. – in order to accommodate a tour of several facilities in the Delta, including the recently completed Freeport Project intake on the Sacramento River, the Delta Cross Channel facility, and a levee repair site. The actual meeting will start at 3 p.m. with several administrative items before taking advantage of the in-Delta location to hear from local elected officials and Delta residents. In order to allow for the broadest public input, this portion of the meeting is expected to run until 7: 30 p.m.

The majority of the second day will focus on the Second Draft of the Interim Plan and providing direction for the Final Draft. There are other key issues as well.

Interim Lead Scientist's Report (Agenda item 6)

This report will summarize the Delta Science Program's ongoing efforts in getting the Delta Independent Science Board up and running. It will also provide an update on the 2010 Focused Proposal Solicitation Package (PSP). The Science Program staff is currently performing an administrative review of the 49 PSP proposals received and are working with the Interim Lead Scientist to select and assign external scientific reviewers for eligible proposals.

Draft Guidelines and Charge for Delta Independent Science Board (Agenda item 7)

The Science Program finalized the draft guidelines and charge for the Delta ISB and is working with ISB members to schedule their first meeting in late summer or early fall.

<u>Discuss Second Draft Interim Plan and Related Activities (Water Code 85084 and Water Code 85300)</u> (Agenda item 12)

In this item we expect to spend Friday morning discussing the second draft Interim Plan. This has been revised substantially from the first draft to incorporate Council input, as well as public comments and suggestions received through July 2 (23 public comments received, as well as comments from other agencies). It is written as a framework document that will provide guidance to help develop recommendations on early actions, projects, and programs. It is also intended to be the framework to transition smoothly into development of the Delta Plan, which will begin immediately after the Interim Plan is adopted.

Finally, we will also provide a brief update on the progress of the workgroups to date. An updated Delta Activities Timeline will be presented to the Board at the August meeting.

Administrative Procedures (Agenda item 13)

The State Political Reform Act requires state and local government agencies to adopt a conflict of interest code within 6 months after they come into existence. As a new state agency, the Council must comply with this requirement. At its April 22-23, 2010 meeting, the Council reviewed a proposed conflict of interest code prepared by staff, and following review and discussion, directed staff to initiate the formal rulemaking process pursuant to the state Administrative Procedure Act (APA).

Consistent with the APA and Fair Political Practices (FPPC) rulemaking procedures, staff filed a notice of proposed rulemaking with the Office of Administrative Law (OAL), provided the proposed code to affected employees for their review, and established a 45-day written comment period for public comment. No comments were received by staff by the close of the comment period, July 12, 2010. Once the code is adopted by the Council, it will be forwarded to the FPPC, which must formally approve it, and then transmit it to the OAL and the Secretary of State before it can become effective.

During the time of the July DSC Meeting, Interim Executive Officer Joe Grindstaff and Council Member Gloria Gray, will be on an inspection trip and meeting with officials of the drought stricken areas of Australia. In Joe's absence, if you have questions or need additional information, please feel free to contact Acting Chief Deputy Executive Officer, Keith Coolidge at (916) 445-4500 or by email at keithc@deltacouncil.ca.gov.